



CYRUS R. **VANCE CENTER**
FOR INTERNATIONAL JUSTICE

Job Announcement: Consultant – Women in Prison Project

Location: Nairobi, Kenya

Duration: 2 years (part-time – average 15-20 hours/week)

Start date: January 2019

Salary: \$1000/month (expenses covered)

Deadline for application: November 23, 2018

The Vance Center seeks to hire a part-time consultant for a period of two years. The consultant, based in Nairobi, Kenya, will work with the Human Rights and Access to Justice Program of the Vance Center and Vance Center partner organization in Kenya, CleanStart, on a new project to study the causes, conditions and consequences of women incarceration in Kenya. The Vance Center is undertaking a three year grant funded project to improve advocacy for better conditions for women prisoners. The project seeks to facilitate the creation of a global movement where women prisoners' rights advocates can learn from each other and work together to improve conditions for women prisoners worldwide and specifically the implementation of the United Nations Rules for the Treatment of Women Prisoners and Non-custodial Measures for Women Offenders (Bangkok Rules).

The first phase of the project was an international conference on “**Women in prison: evidence, advocacy and reform**” that was held in Bogota, Colombia in September 2018. The conference brought together women prisoners' rights advocates, including formerly incarcerated women, from around the world to share information about conditions of women imprisonment in their respective countries or regions and build capacity for improved monitoring and reporting on the conditions of women's imprisonment worldwide. The conference also offered a series of trainings on how to conduct studies on women's imprisonment and international human rights.

The second phase is a pilot project that the Vance Center will develop in partnership with CleanStart to study the causes, conditions and consequences of women incarceration in Kenya. This pilot will provide a blueprint for similar projects that other organizations, including those that participated in the conference, can implement in their respective countries.

The pilot project will include, at a minimum, the following three phases 1) design and implementation of a study on the causes, conditions, and consequences of women's imprisonment in Kenya, 2) based on the results of the study, a series of capacity-building programs with government and civil society actors to raise awareness of the conditions of women prisoners in Kenya and the Bangkok Rules and, 3) work with the government, civil society, and international actors on a national plan or policy to implement the recommendations of the study and the Bangkok Rules more generally.

Based in Nairobi, Kenya and working under the supervision of the Director of the Human Rights Program based in New York, the Consultant will be responsible for assisting and guiding Cleanstart through the pilot project. He or she will play a key role in the planning and implementation of the research, the drafting of the final report and the planning and execution of activities, including trainings, to launch the report. The consultant will also be responsible for providing regular updates, including trainings, via an online platform to other women prisoners' advocates who participated in the earlier conference. More particularly, the consultant will be responsible for:

- 1) Advising and providing technical assistance to Cleanstart on the pilot project including identifying key stakeholders and potential partners.
- 2) Assisting in the design, conduct and management of the research, including:
 - a. Advise and assist on compliance with relevant government regulations including ethical review processes.
 - b. Prepare questionnaires, consent forms etc.
 - c. Take part in field visits to the detention facilities.
 - d. Data analysis and interpretation of research results.
- 3) Assisting in coordinating project related activities such as convening, face-to-face or remote meetings, workshops and training events.
- 4) Implementing communications and outreach strategies to raise awareness and build relationships with key stakeholders.
- 5) Assist with writing the report summarizing and analyzing the results of the research and making recommendations for improvement in light of the Bangkok Rules.
- 6) Planning and executing activities for the launch of the report.
- 7) Other duties as assigned

Qualifications

- A degree in social science, law, political science or other related field. Master's degree preferred.
- 3+ year experience in conducting scientific research including surveys, and quantitative and qualitative data analysis in a related field.
- Experience working on women incarceration, women's rights or prisoners' rights in Kenya, or the Global South generally, highly desirable.
- Experience working in the Global South with civil society and government required.

- Experience writing in-depth reports.
- Fluency in English.
- Excellent research, writing, and communication skills and the ability to present information in a variety of formats and styles for different audiences.
- Ability to work quickly and well under pressure, to juggle multiple tasks, and to meet tight deadlines.
- Excellent computer skills.
- Candidate must be based in Nairobi or willing to relocate at his/her own expense.

Application instructions:

The deadline for applications is November 23, 2018. Please email a cover letter, resume, a short writing sample, and a list of three references to vancevolunteers@nycbar.org. In the subject line please write "Women in Prison Project Consultant". Applications will be considered as received and selection will take place when a qualified candidate is identified. No phone calls please.

The Cyrus R. Vance Center for International Justice

The **Vance Center** advances global justice by engaging lawyers across borders to support civil society and an ethically active legal profession. The Vance Center is a unique collaboration of international lawyers catalyzing public interest innovation. A non-profit program of the New York City Bar Association, we bring together leading law firms and other partners worldwide to pioneer international justice initiatives and provide pro bono legal representation to social justice NGOs.

The Human Rights and Access to Justice Program protects individuals from discrimination, violence, injustice, and corruption and supports international human rights bodies committed to such protection. The program partners with local organizations and engages in projects related to advocacy and capacity building at the local, regional and international levels in furtherance of these goals. Through the Human Rights Program, the Vance Center assists NGOs worldwide on a variety of human rights issues such as violence against women, LGBT rights, prison conditions, rights of afro-descendants, and refugees. The Program undertakes research and analysis into complex international and comparative law issues to assist clients with advocacy, training, legislative reform, and international and regional human rights litigation.